

Mahatma Gandhi Canadian Foundation for World Peace

Our vision

Inspired by Gandhi's life and principles we envision a just and peaceful society.

Our mission

We promote peace and encourage nonviolent action based on Gandhian principles through education, public awareness, collaboration, and building intercultural understanding.

Guidelines for Allocating Funding and Applications for Funding

Purpose and terms of funding

The Mahatma Gandhi Canadian Foundation for World Peace is not a funding agency. However from time to time, the Board will make donations in support of special events, accept requests to contribute to other non-profit organizations, or support requests for funding special projects. Any requests for funding will be evaluated in terms consistency with the vision and mission of the foundation. Criteria for funding include promoting and reflecting Mahatma Gandhi's beliefs and philosophy, a focus on issues such as building peaceful communities and schools, promoting cross-cultural and cross-national understanding, and in general, furthering understanding of non-violent approaches through research, education and community action projects.

What kinds of projects?

A wide variety of events and projects based on the application of Gandhian principles may be considered. Examples include community-based social justice activities, scholarship including research and development of teaching and curriculum approaches, and creative and artistic work using different media. The Foundation may also support the establishment of lectureships, professorships, exchanges and assistantships on its own account or in conjunction with other institutions.

Process for approval

All requests for funding are evaluated by the Board of Directors of the Foundation. Approval of funding and amounts allocated to projects are decisions solely of the Board. The Board may also make decisions to fund special events and other organizations when appropriate and consistent with the vision and mission of the Foundation. One time funding decisions for an event or project (for example, Walk for Values) may be made by the Board on the basis of merit without necessarily requiring a formal application process, although proper accounting of spending is required.

Where there are larger amounts of money required or where funding is requested by another person or organization, or there are new initiatives worthy of funding, then a more formal application process may be advised.

Who may apply?

Members of the Board may bring proposals for funding to the Board for consideration. Individuals or representatives of other organizations may apply for funding or financial support if there is congruence with Foundation's vision and mission.

In the event of applications intended to fund activities or projects of board members, those members must be absented from voting on approval and allocation of funding.

How to apply

Please see the attached application form and guidelines for application. Applications for funding may be received at any time. The amount of funding is at the discretion of the Board and subject to budget restraints and conditions.

Process for receiving funds

All funding issued to individuals or organizations require receipts for expenses and a final report on the results of a project. Normally, funds will not be issued until all expense claims and receipts have been submitted to the Board (unless the Board decides to make a one-time donation or fund a special project, or where there is already an on-going commitment).

Mahatma Gandhi Canadian Foundation for World Peace

Funding Application

Checklist for funding application — Please ensure all parts of the application are completed

_____ **Part 1** Applicant(s) Information

_____ **Part 2** Application Details

_____ **Part 3** Project Summary (suitable for release, publicity)

_____ **Part 4** Benefits of funding/support/education to the applicant(s)

_____ **Part 5** Statement of contributions to the Foundation's aims and work

_____ **Part 6** Required Signatures

_____ **Required Attachments**

_____ Letter(s) of reference and letter(s) of support from other organizations contributing to funding

_____ Detailed proposal

_____ Budget Justification and Details (*note: attend to items where relevant*)

- Total budget for project including cost details
- Justification and rationale for remuneration of personnel
- Travel and accommodation (if required) and purposes
- Other expenses (e.g., materials, supplies, printing, equipment)
- Other sources of funding

_____ Ethics considerations and documentation (where required)

PART 1
APPLICANT INFORMATION

PRIMARY APPLICANT

Family name: _____ Given name and initial(s) _____

Mailing Address (Address, city, province, postal code):

Occupation/position/organizational affiliation:

Member of the Board or Advisory Council of the Gandhi Foundation?

CO-APPLICANT(S)

Please include the same information above for each co-applicant if relevant:

PART 2
APPLICATION DETAILS

TITLE OF PROJECT

PURPOSE/TYPE OF PROJECT (e.g., community action, research, education, curriculum development, art and media)

PROPOSED START DATE

COMPLETION DATE FOR PROJECT

BUDGET SUMMARY (Total proposed as in detailed budget attached; amount requested from the Foundation. Note: not all categories are relevant depending on type of project—*please complete parts only relevant to the application*).

EXPENSE	AMOUNT	COMMENTS
Salaries/Honoraria/Stipends (note: these cannot be paid to board members)		
Travel (air, car mileage, etc)		
Accommodation		
Per diem (meals e.g.)		
Conference fees		
Equipment		
Materials and supplies		
Other (specify)		
TOTAL		

Amount received or requested from other funders: _____

Total requested from the Foundation: _____

PART 3
PROJECT SUMMARY (1/2 page maximum)

PLEASE PROVIDE A BRIEF SUMMARY OF YOUR PROPOSAL SUITABLE FOR RELEASE TO THE PUBLIC (e.g., on the Foundation website).

PART 4
VALUE OF FUNDING

PLEASE EXPLAIN HOW FUNDING FROM THE GANDHI FOUNDATION WILL ASSIST IN REALIZING THE OBJECTIVES OF YOUR PROPOSAL.

PART 5
STATEMENT OF CONTRIBUTIONS TO THE FOUNDATION'S AIMS AND WORK

PLEASE EXPLAIN AND PROVIDED EXAMPLES OF HOW YOUR WORK WILL CONTRIBUTE TO THE FOUNDATION'S OBJECTIVES (VISION AND MISSION) AND MORE GENERALLY TO GANDHIAN PRINCIPLES AND PRACTICES.

PART 6
REQUIRED SIGNATURES

APPLICANT:	DATE:
CO-APPLICANT:	DATE:
CO-APPLICANT:	DATE:
CO-APPLICANT:	DATE:

REQUIRED ATTACHMENTS

- ✓ Letter(s) reference and letter(s) of support from other organizations contributing to funding
- ✓ Detailed proposal: includes nature of project, objectives and aims, timeline, relevant citations, who is involved, where project takes place, benefits and expected outcomes
- ✓ Budget Justification and Details
 - Total budget for project including cost details
 - Justification and rationale for remuneration of personnel
 - Travel and accommodation (if required) and purposes
 - Other expenses (e.g., materials, supplies, printing, equipment)
 - Other sources of funding
- ✓ Ethics considerations and documentation (where required)
 - If this is a research project involving human subjects, university researchers must have ethical approval from their institutions with documentation attached to this proposal.
 - Applicants should also include a statement of how the research will be a benefit for those involved and to ensure opportunities for feedback and participation in the activities outlined in the proposal.
 - Proposals should also demonstrate sensitivity to working in cross-cultural situations and following required protocols for working with diverse communities

Please send one copy to:

Chair of the Board
Mahatma Gandhi Canadian Foundation for World Peace
Box 60002
University Postal Outlet
University of Alberta
Edmonton, Alberta
Canada
T6G 2J7

**APPLICATIONS MUST BE TYPED
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**